

**COLORADO SCHOOL OF MINES  
FACULTY SENATE MINUTES**

**April 8, 2014 2:00 – 4:00 p.m.**

**300 HILL HALL**

**ATTENDEES:** Lincoln Carr (President, PH), Joel Bach (ME), Bernard Bialecki (AMS), Benjamin Goertz (GSG), Uwe Greife (PH), Dan Knauss (CH), Thomas Monecke (GE), Ken Osgood (LAIS), Steve Pankavich (AMS), Kamini Singha (HS), John Spear (CEE), Sydney Sullinger (USG), Kim Williams (CH)

**APOLOGIES:** Ray Zhang (CEE), Jerry Bourne (MME)

**GUESTS:** Dr. Terry Parker (Provost), Tracy Camp (CECS), Jennifer Blacklock (ME)

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1. Introductions: senators, guest faculty, undergrad/grad reps, administration members
2. Visitor updates and minutes
  - 2.1. Provost update – Terry Parker

IT Policy updates: Parker distributed a handout outlining feedback received from the campus community and the administration’s response. Parker reported that departments are busy interviewing faculty candidates; in the past CSM has had a 75% closure rate, this year he hopes to raise that rate. School is upgrading the wireless network over the summer and will be changing vendors from CICSO to Aruba. Entire academic campus will be on Aruba; Residence Life will remain on the CICSO system, this upgrades our wireless capacity. Cost: \$300,000.
  - 2.2. Approval of past minutes

Minutes from: 2/11/14 Approve with spelling correction (Linux), 2/25/14 and 3/25/14  
Motion to approve: Singha. **Vote to approve: Yes 9, No 0, Abstain 1** (One senator arrived after vote.)
3. Major topics of discussion
  - 3.1. Mechanical Engineering curriculum changes – Kamini Singha
    - 3.1.1. **Action Item: Vote to accept or reject recommendation of Undergraduate Council to approve these curriculum changes**

Jennifer Blacklock from ME department answered questions regarding the curriculum changes. Pankavich reported a concern from math department. They feel that departments should have the freedom to make their own decisions regarding their curriculum, however, the department has a concern with the elimination of the Probability and Statistics course because those skills may not be taught in any other course. Some Senators raised concern that parts of the core curriculum seem to have moved into the departments. ME response: their curriculum had come from the old major, they had to

reduce credit hours and figured out areas that were necessary to their major and areas that could be cut. CSM anticipates a governmental agency (possibly CO Commission of Higher Ed) requiring fewer hours, therefore the administration is staying ahead of this anticipated cut. Bialecki concern, ME program dropped Statistics but added Intro to MatLab, and that skill is already introduced to students in another area. ME has tried to introduce core concepts early and then repeat them several times throughout the curriculum. Suggestion to revise Math 307 so that there is not unnecessary overlap; ME will look into that with AMS Department. AMS concern is that Math 307 is only one year old, and was designed to reinforce the ME curriculum, needing to revise it already, is unexpected.

Service departments seem to have their control taken away when departments such as ME are dictating what they want AMS to teach in the curriculum; there is not a concerted effort to keep the core courses in the service departments. Williams requests faculty stay in touch with each other so that they can communicate their needs across departments. Singha explained that the departments signed off on dropping the EPICS II part of ME. Pankavich reported AMS has a general concern about the trend for departments such as AMS and CHEM being continuously influenced by having course content dictated by the larger degrees, such as ME. There is a concern that every department is teaching their own version of the core classes. Potential Senate task in the fall is to look at the core curriculum. Carr proposed the compromise to have AMS and ME get together to update Math 307 so that it will be effective across all departments. Motion to approve: Greife, **Vote to approve: Yes 7, No 1, Abstain 2.**

### 3.2. Biophysics minor, Biomechanical minor – Kamini Singha

#### 3.2.1. Action item: Vote

Senate discussed minors; no major concerns were raised. Senate will wait for UGC vote and will vote at the next meeting.

### 3.3. Revamp committee structure across whole campus – Joel Bach

#### 3.3.1. Discussion of elections for next faculty senate – senators, president, secretary, recording secretary, and parliamentarian of faculty senate, chairs of research, undergraduate, and graduate councils, other committee positions

Bach is drafting a memo to faculty seeking Senate candidates. Bialecki, Pankavich, Osgood, Bourne, Spear, Williams and Zhang are resigning or rotating off; Bach, Carr, Monecke, Greife, Singha, and Knauss will remain on Senate.

Senior Senators returning are Bach, Carr, Knauss, and Greife. Four senior Senators are needed; junior senators are Singha and Monecke. One additional regular Senator is needed. Goal is to get more involvement from CERSE and from EB.

Election within the Senate for next year's officers will occur at a special meeting in early May. Senators will reach out to CBE, GP, EB, and PE for candidates.

Bach is still trying to unravel the existing committees. Bach will study faculty survey results to determine faculty workload to help determine direction committee structure should go.

3.3.2. Faculty survey results are still coming in; survey will close on Monday. Carr asked Senators to follow up with their departments and their liaison departments. Results will be examined by the Executive Committee; EC will report results to Senate at next meeting. Data will be reported both campus-wide and by departments.

#### 3.4 Faculty mentoring plan – Tracy Camp

Committee held town hall meetings with faculty members to collect feedback. They also evaluated faculty mentoring programs that exist across the nation, researched effective mentoring and met with administration. Camp is presenting the end product to the Senate today for feedback. Camp reported that this mentoring program is for T/TT faculty and asked if it should also include Teaching Faculty. Greife noted that the proposal does not address the lack of communication from the administration regarding the expectations for promotion. Greife wants administration to state the specific bars that are required for promotion and wants a yearly transparency statement from the Provost.

Knauss thanked Camp and the committee for the well-done memo and excellent work addressing many issues that have not been addressed for years. He recommended the Mentorship Program ask for a larger budget so that the program could be implemented effectively. Camp reported research showing the investment in mentorship programs is recouped by institutions. Retaining excellent faculty is very important. A successful program may lead to a larger budget over time. Teaching Faculty have reported their desire for networks for mentoring. Camp will incorporate Senate suggestions into her proposal. Motion to endorse proposal with minor wording changes: Knauss. **Vote to approve: Unanimous (11 present).**

Carr asked Williams or Pankavich to draft a note to faculty letting them know the results of their input at the town hall meetings. Williams passed out proposed changes for the Procedures Manual for the Senators to review after the meeting.

#### 4. Major topics of discussion continued

##### 4.1. MLK day memo

###### 4.1.1. **Action item: Revise and vote**

**Singha:** Distributed memo to Senators for review. It was noted that CSM holds a breakfast on MLK day to commemorate the holiday, however, having the school open does not allow the campus community the opportunity to perform meaningful service in observance of MLK Day and may send the wrong message to people outside the school. Motion to approve MLK memo: Knauss. **Vote to approve: Unanimous (10 present)**

4.2. Discuss and sketch biosciences department memo

Senate agreed to move this to the fall.

4.3. Faculty senate bylaws revision – Dan Knauss

Knauss revised the bylaws and distributed it to the Senators for review via e-mail. Discussion and/or vote at next meeting.

4.4. Athletics committee recommendation for proctoring exams on road – Bernard Bialecki

4.4.1. **Action item: Vote** Bialecki

Problems have occurred with proctoring exams on the road for athletes. Bialecki passed out a proposal for a new policy governing proctoring exams on the road, it includes responsibilities for each party involved: student, professor and athletic department. Discussion of having a faculty member travel with teams, Athletic Department is taking the problem seriously. Faculty members are not required to allow an exam to be taken on the road. Bialecki collected feedback from the Senate and will incorporate that information into the document. It will be the responsibility of Athletics to share this information with their athletes, the Provost will distribute the policy to campus if it is approved by administration. Motion to approve with the small changes discussed: Greife. **Vote to approve: Unanimous (10 - Carr left meeting).**

5. Campus committees and regular responsibilities

5.1. Undergrad council – Kamini Singha - No report, meeting tomorrow.

5.2. Grad council – Dan Knauss - Nothing new to report.

5.3. Research council – Uwe Greife - Nothing new to report.

5.4. Leadership nomination committee – Joel Bach – Reported above.

5.5. Faculty Handbook Committee – Ray Zhang – not at meeting.

5.6. President’s Cabinet highlights and Provost meetings – Lincoln Carr – No report.

6. Other key issue subcommittee updates

6.1. Data gathering for good model for research faculty – Monecke – No report.

6.2. Data gathering for appeals process repair – Bourne - Absent

6.3. Campus-wide faculty survey – Senate

6.3.1. **Action item: E-mail departments and liaison departments with reminder to finalize faculty survey**

7. Other standing issues and one-time issues

7.1. Brief report on final exam scheduling – Monecke – No report

7.2. Fringe rate discussion – Kamini Singha – No report

7.3. Faculty awards nomination process – e-mail from Tom Boyd – No report

7.4. FACTIR – No report

7.5. Last minute additions, if any

Greife: last year, budget committee voted down tripling the parking fees. CSM phased in a

tripling of the fees anyway. Greife asked for calculation of how parking fees were determined. Greife asked if Senators feel parking fees are too high, one noted that free parking areas on public streets are completely full and that the street into campus gets backed up every morning with students parking on the street, while the student lots appear empty. That is a sign that student parking lot fees are too high. It was noted that it is also a blow to morale of staff and faculty when the parking fees are so high.

➔ **Next and last meeting for Spring 2014, April 22, 2014, 2 pm, Hill Hall 300**