

**COLORADO SCHOOL OF MINES
FACULTY SENATE MINUTES
November 27, 2007 – 2:00 PM
Hill Hall Room 300**

ATTENDEES: Andersen, Dagdelen, Eberhart, Ganesh, Jesudason, Martins, Mishra, Mooney, Vincent

APOLOGIES: Davis, Figueroa, Petr, and Wu

GUESTS: Dan Baker - Representative, GSA John Dorgan - Professor, Chemical Engineering, Arthur Sacks - Associate Vice President, Academic and Faculty Affairs, Anne Walker - Legal Services, Administrative Faculty

Mishra, Senate President, called the meeting to order and welcomed the guests.

COMMENTS FROM GUESTS:

- A. Arthur Sacks – Sacks stressed the importance of codifying the academic policies of the school. An academic policy book would be valuable in clarifying and structuring the various policies, listing the criteria for exceptions, and for logging past decisions. A set of standards would give commonality between the various academic policies. Sacks also drew attention to the fact that some people at the school have nothing to do with the school. There are also roughly 150 non-enumerated appointments currently at CSM which should be reviewed.
- B. Anne Walker – Walker addressed the Senate's concerns on the appointment of a faculty member to the Board of Trustees. (See [Attachment A](#): Recommended Statutory Amendment – Faculty Trustee) Although the Senate's request to have a faculty member appointed to the board has been approved, the faculty member will not have voting status. Walker stated that she was unaware of any other Colorado universities which give a faculty member voting status on their board. She stressed that although the proposed amendment will not give the faculty member voting privileges, if passed it will at least give the faculty some direct input to the board. It was also stated that passing this amendment will not block future changes and that the administration will continue to work with the faculty on this matter. President Scoggins would like Senate feedback on the proposal as soon as possible, preferably this week.

APPROVAL OF THE MINUTES: The Minutes from the October 23, 2007 Faculty Senate Meeting were approved.

INFORMATIONAL ITEMS:

- A. BOT Retreat Report – The retreat centered on the relationship between the state of Colorado and CSM. Presentations were given to outline the viewed existing relationship and upcoming changes such as enrollment and growth. A report will be distributed soon.
- B. Metal Diploma – The change in policy regarding the delay of distribution of metal diplomas following commencement was approved by the Board of Trustees and will take effect for the spring 2008 commencement.

OLD BUSINESS:

- A. Strategic Planning Recalibration Update – There will be a meeting tomorrow, November 28, at 2:00 PM to start the process.
- B. Faculty Forums - It was decided that the next Faculty Forum will take place in January for which Barbara Olds has organized a speaker. John Poate will be invited to speak at February's Faculty Forum and March's Faculty Forum will be the Distinguished Lecture with Dennis Ready.
- C. Faculty Evaluation – It was decided to discuss this issue at the next meeting due to time restraints.

NEW BUSINESS:

- A. The Research Integrity Policy needs to be located in the correct location. It is currently in the faculty handbook but needs to be listed in other places as well. This issue will be referred to the Academic Standards and Faculty Affairs Committee.
- B. A motion to approve the list of graduating students for the December commencement was given by Eberhart and seconded by Martins. The vote passed with 1 abstaining member.

COMMITTEE REPORTS:

A. Senate Committees

- 1. Committee on Committees – Andersen had nothing new to report.
- 2. Executive Committee of the Senate – Vincent Postponed
- 3. Academic Standards & Faculty Affairs Committee – Vincent submitted the minutes of the Academic Standards and Faculty Affairs Committee for the Senate's information: **Academic Standards and Faculty Affairs Committee**

November 20, 2007 Meeting minutes recorded by Tyrone Vincent
 Members Present: Sumit Agarwal, Pamela Blome, Harold Cheuvront, Dean Dickerhoof, Nigel Middleton, Tyrone Vincent, Ray Zhang
 Members Absent: Kadri Dagdelen, Fred Sarazin
 Guests: Mark Eberhart, Lara Medley
 Item 1: Course deficiencies in incoming students. Mark Eberhart reviewed this issue for the committee. Recently, a large number of students have taken CHGN121 without having had a chemistry course in high school (estimated to be 10% of the class). Since the current admission requirements state that entering freshmen need to have taken "3 units of lab science (one unit must be chemistry or physics)" in high school, students may be admitted without a chemistry course in high school. Faculty teaching this course have reported problems conducting the course with this many students unprepared. It is also likely to impact the retention and graduation rate of these unprepared students. In order to rectify this problem, the preferred remedy of the chemistry department is to change the admission requirement to "chemistry **and** physics". The chemistry department does not wish to provide a remedial course, as it wishes to provide unique, "CSM branded" courses that could not be obtained elsewhere, such as Red Rocks. The committee decided to obtain the information necessary to draft a proposal to be submitted to the board of trustees by the senate. The flexibility of CSM to set admission requirements needs to be determined. The committee also requested that Eberhart obtain data on the performance of current CHGN121 vs. their chemistry background.
 Item 2: Policies on forging of signatures for adds/drops and other forms. Lara Medley requested guidance on the handling of forged add/drop forms. In particular, is a case of a student that has forged multiple (>10) add/drop forms, and is currently serving a suspension under the student disciplinary code. The committee recommended that forged forms should be considered void, so a forged withdraw form results in an 'F', and a forged add form results in a class not being taken. In the particular student's case, this will result in the student being placed on academic probation due to GPA < 2.0, and the student will need to go before the readmissions committee before the student can take classes at CSM again.
 Item 3: Forgiveness of grades issued due to academic dishonesty. Action on this item was delayed until next meeting. Next Meeting: TBA, January 2008.

B. Senate Councils

- 1. Graduate Council – Martins Martins informed that Senate that at one time there was a limit on the number of years a graduate student can be at CSM working on a single Masters or PhD degree. The Physics department pushed to abolish these limits some time ago, but due to the rapid changes occurring in most fields today it might be best impose them again to ensure that all classes taken towards a graduate degree are still relevant at the time of graduation. It was agreed that a limit is not unreasonable so long as there are methods to drop the restriction under special circumstances. The Senate agreed with a general limit of 7-12 years from which the graduate council will decide the specific details.
- 2. Research Council – Eberhart The Council is still finding its role in light of the recently developed Research Management Cabinet. The chair of the Council will be able to take any issues to the Cabinet. This will allow the faculty to have more input to the Cabinet's decisions.

3. Undergraduate Council - Jesudason Current policy is stated in such a way that it can be difficult or impossible to get some combinations of major and interdisciplinary minor degrees. The policy needs to be worded more clearly. On the topic of substandard students taking CHGN121 there is a possibility of eliminating the letter grade 'D'. Therefore, students would need to get a 'C' or better to pass the class, or, if 'D's are still allowed, then students that receive them would be closely monitored. Such a change can be done by department and thus not affect the entire campus.

C. University Committees

1. Budget Committee – Mooney The Budget Committee will meet next week.
2. Handbook and Subcommittee on Outside Activities – Davis Sacks reported that the Committee has recently met.
3. Calendar Committee – Dagdelen Sacks reported that they have met, but that Dagdelen is not listed as a member. This issue will be looked into. The calendar for the 2008-2009 academic year has been approved and has no changes from the previous version. Martins asked for the consideration of combining Fall and Thanksgiving breaks for 2009-2010.

ANNOUNCEMENTS:

- A. The next Senate meeting will take place on December 11, 2007 in Hill Hall room 300. The meeting adjourned at 3:49 pm.

ATTACHMENT A

Recommended Statutory Amendment – Faculty Trustee

To provide for the addition of a faculty member to the Board of Trustees, the following amendment of **C.R.S. §23-41-102(1)(a)** is recommended. (Deletions appear as struck-out text, additions appear in bold, all caps.)

Board of Trustees – term.

(1)(a) There shall be a board of trustees of the Colorado School of Mines to be composed of eight **NINE** persons. The five members serving the board on July 1, 1973, shall continue to serve the terms for which they were appointed. On or before July 1, 1973, the governor shall appoint two additional members of the board, of which one shall be appointed for a term to expire on March 1, 1975, and one shall be appointed for a term to expire on March 1, 1977. Prior to June 15, 1987, the governor shall fill the vacancies in appointed offices occurring every two years by appointments of members of the board for terms of six years each, in accordance with this arrangement. Persons who are appointed members and who are holding office on June 15, 1987, are subject to the provisions of section 24-1-137, C.R.S. Thereafter the terms of such appointed members shall be four years. Notwithstanding any other provision of this section, the term of each member serving on the board of trustees as of May 26, 2006, shall be extended to expire on December 31 of the calendar year in which the member's appointed term would otherwise expire. Members appointed on or after January 1, 2007, shall serve terms of up to four years, expiring on December 31 of the third calendar year following the calendar year in which the member is appointed. For terms ending on or after December 31, 2006, the governor shall appoint a succeeding member on or before March 1 immediately following the expiration of the term. Of the seven members appointed by the governor, no more than four members shall be from the same political party. The remaining **EIGHTH** office shall be filled by an elected member of the student body who is a full-time junior or senior student at the Colorado School of Mines, and the term of said elected office shall be one year, beginning July1. The elected office **STUDENT BOARD MEMBER** shall be advisory, without the right to vote. The elected **STUDENT** member of the board shall have resided in the state of Colorado not less than three years prior to the member's election. For the purposes of this subsection (1), "full-time student" means the equivalent of the definition of "full-time equivalent student" used by the joint budget committee of the general assembly. **THE NINTH OFFICE SHALL BE FILLED BY AN ELECTED, FULL-TIME MEMEBR OF THE TEACHING FACULTY OF THE COLORADO SCHOOL OF MINES. THE FACULTY MEMEBR SHALL BE ELECTED FOR A TERM OF TWO YEARS, BEGINNING JULY 1, BY A MAJORITY VOTE OF THE VOTING FACULTY AT LARGE IN AN ANNUAL ELECTION IN WHICH A MINIMUM OF SEVENTY-FIVE (75) PERCENT OF THE FACULTY MEMBERS PARTICIPATE. THE ELECTED FACULTY BOARD MEMBER SHALL BE ADVISORY, WITHOUT THE RIGHT TO VOTE. THE FIRST ELECTION FOR THE FACULTY TRUSTEE SHALL BE**

FACILITATED BY THE SCHOOL'S FACULTY SENATE DURING THE SPRING SEMESTER OF 2008, AND THE INITIAL ELECTED TRUSTEE SHALL SERVE IN THIS POSITION THROUGH JUNE 30, 2010.