

COLORADO SCHOOL OF MINES FACULTY SENATE MINUTES

October 24, 2006 – 2:00 PM Hill Hall Room 300

ATTENDEES: Andersen, Collins, Ganesh, Jesudason, McKinnon, Martins, Mishra, Mooney, Petr, Vincent, and Walls

APOLOGIES: Dagdelen and Romberger

GUESTS: Arthur Nigel Middleton -Executive Vice President for Academic Affairs and Dean of Faculty, Tom Boyd - Dean of Graduate Studies, Terrance Tschatschula -Member of CSM board of Trustees, Robert Applegate President, CSM Graduate Student Association, and Lindsay Rothfelder - Undergraduate Student Representative

President Mishra called the meeting to order and welcomed the guests.

COMMENTS FROM GUESTS:

A. Nigel Middleton

1. ABET visit is completed. He expressed his gratitude for everyone's participation. Between now and the end of the spring semester, CSM will be working to clear three concerns: (1) a few semantics issues with a few individuals units, (2) address follow through on faculty hiring for those units that will have a number of retirees in the next few years, and (3) more clearly define CSM's overall institutional funding and support. An interim visit may be required if weakness noted in the Geophysics Department is not addressed. CSM had no deficiencies. The ABET visitation team was very complimentary about our students and faculty.
2. Bottom up budgeting is a new process that will be required to be submitted by each unit along with their academic plan for next year. Eventually, capital planning will be integrated into this annual process.

- B. Tom Boyd -** Agenda items coming before Graduate Council at their next meeting include: (1) graduate degree requirements with regard to minimum class requirements for PhD and minimal institution credit hour requirements and transfer requirements and (2) requirements for a minor for PhD degree.

The white paper on nuclear engineering will not be available in November.

The white paper on differential tuition support across the board will be presented to the Graduate Council and the Research Council in November.

- C. Terrance Tschatschula** stated that the BOT is concerned about classroom space and faculty retention. They also worked with CCHE to obtain the fee for performance that CCHE was withholding from CSM.
- D. Robert Applegate** said the CSM Graduate Student Association have awarded travel grants and family assistance grants.
- E. Lindsay Rothfelder** announced ASCSM will be doing faculty appreciation in the spring as well as a community outreach project.

APPROVAL OF THE MINUTES: The minutes of the September 26, 2006 meeting were approved.

OLD BUSINESS:

A. Committee Appointments

1. Promotion and Tenure Committee - The Senate requested Mishra forward the following names to Academic Affairs as nominees to serve on the Promotion and Tenure Committee: John Cuddington, Kadri Daglen, Kevin Moore, Tom Davis, John Scales, Gary Olhoeft, Craig Taylor, Bill Navidi, and Eul Pang.

NEW BUSINESS:

- A. Sustainability Committee Nominees - It was moved by McKinnon and seconded by Vincent to request that given the importance of the Sustainability Committee on the CSM campus, the faculty Senate requests the Sustainability Committee membership be amended to allow three academic faculty members to serve on this committee. The motion was approved by a vote of 10 in favor in 1 opposed. Mishra will inform the President's Office of the Senate's action. The Senators elected by ballot Tom McKinnon and David Munoz to serve on the Sustainability Committee.
- B. Student Representation - Casey Moore, ASCSM President, and Justin Chichester, Student Trustee, on behalf of ASCSM have requested student representation on the following Senate Committees - (1) Graduate Council; (2) Undergraduate Council, and (3) Faculty Oversight Committee on Sports and Athletics. A motion made by Vincent, seconded by Ganesh and passed unanimously by the Senate would allow one student to serve ex-officio, non-voting on these committees. The student representative to the Graduate Council must be a graduate student and the student representative to the Undergraduate Council must be an undergraduate student. The student representative to the Faculty Oversight Committee on Sports and Athletics could be either a graduate or an undergraduate student.

COMMITTEE REPORTS:

A. Senate Committees

1. Executive Committee of the Senate - Vincent submitted the following written report:

October 2, 2006

*In attendance: Scoggins, Middleton, Boyd, Sacks, Ely, Fairweather, Vincent, McKinnon
Middleton stated a desire to connect academic planning with budgetary planning and capital planning. President Scoggins discussed the need for a space audit and a capital improvements committee.*

Ely brought up the recent moves by student life to increase parking and charge for the rec center. President Scoggins stated these policies were approved by the board before he took office, and that he will review them.

Sacks discussed two critical items for the Handbook Committee: (a) faculty consulting and additional work and (b) research faculty policies. He also brought up the issue of how teaching loads are allocated relative to the volume of research carried out.

The Senators requested that the issues of increased parking fees and fees for the new Wellness Center be brought before the Executive Committee. McKinnon agreed to report back to the Senate the action of the Executive Committee on these issues.

2. Faculty Affairs – Vincent submitted the following written report:

Report on the 10/13/06 Meeting of the Faculty Affairs Committee

*Attendees: Blome, Corn, Dean, Dickerhoof, Lucena, Mishra, Vincent Apologies: Kieffer
The committee met to consider changes to the faculty senate bylaws that concern the FAC. Discussions centered on streamlining the functions of the committee. In addition, function (1) was re-written to change the operation of the FAC, given the existing grievance procedure outlined in the faculty handbook. The proposed changes listed below were approved unanimously. Additions in bold/underline, deletions in strikethrough.*

***FUNCTION:** (1) **If requested, investigate administrative disciplinary actions against members of the Faculty;** ~~Investigate all reports pertaining to unethical or unfair practices by members of the Academic Faculty (matters concerning charges of unethical practices by students will be heard by the Student Affairs Committee);~~ (2) **Annually review the Faculty Handbook and recommend to the Senate appropriate changes;** (3) **annually review Academic** (2) **analyze proposed changes to Faculty benefits and recommend submit recommendations to the Senate appropriate changes;** (3) **propose to the Senate changes to the Faculty Handbook related to Faculty Affairs** (4) ~~advise the Senate in contract and personnel matters;~~ and (5) ~~(4) hear and decide student appeals on grades.~~*

***METHOD OF OPERATION:** The committee shall meet on call of the chair or in response to a request from the Senate or aggrieved party. ~~Recommendations on changes in the Faculty Handbook shall be presented to the Senate no later than the beginning of each calendar year.~~ The committee may initiate studies on behalf of the Academic Faculty and make*

recommendations to the Senate. The committee shall make recommendations on other Academic Faculty concerns to the Senate.

MEMBERSHIP: The committee shall be chaired by a member of the Senate who shall be appointed each academic year by the Senate. Six additional members of the Academic Faculty shall be appointed by the Senate for staggered three-year terms. The faculty representative to PERA shall serve ex officio.

3. Faculty Evaluations - Walls distributed a memorandum from the Evaluation Committee on student evaluations of teaching. This will be discussed at the next Senate meeting. Graham Davis, past chair of this committee, will be at that meeting to answer any questions.

4. Faculty Oversight on Sports and Athletics -McKinnon provided the following written report:

Date: October 6, 2006

In attendance: Tom Spicer, Jennifer Miskimins, Ric Wendlandt, John McCray, Harold Chevront, Tom McKinnon

The major item of discussion was the 4-6 PM dead time that is allowed for student's to have athletic practice. We have a "soft" rule that no courses should be scheduled in this period unless there is also a section offered at another time. Some courses violate this rule but we don't know exactly how many.

Issues:

- 1. We need to find out how many courses with no alternate sections are scheduled at this time. Some can't be moved because they are taught by adjuncts that cannot be on campus earlier.*
- 2. We don't have a good sense of how many students were impacted and how badly. Some seemed to be affected by grad courses which are not subject to the rule. It seemed that only about two had real problems the required shifting of team practices.*
- 3. McKinnon reported that some coaches are putting pressure on faculty to extend the blackout to 3 PM. Spicer said he would address this issue with the coaches.*

B. Senate Councils

1. Graduate Council - Martins reported Tom Boyd covered the issues before Graduate council.

2. Research Council - Collins submitted the following written report:

Report from 18 October 2006 Research Council Meeting

The meeting was directed at identifying and prioritizing areas/issues for Council to focus on during this academic year. While all suggestions were important, Council felt it should reduce the number it worked with if it wanted to make true progress. Three rose to the top. Subcommittees of the council were identified for each. The topics and subcommittees were:

streamlining the research contract/grant process -This topic involves working closely with Ralph Brown in ORA to provide advice, assistance, and to make suggestions about how procedures influence/affect the research community. The volunteers for this task were: Michael Batzle (GP), Joerg Drewes (ESE), Craig Taylor (PH), and Masami Nakagawa (MN).

Technology transfer, particularly the development of a uniform policy for faculty interested in starting companies while members of campus. The feeling of Council is that there is no uniform way of handling such things as campus initiated SBIR grants. -John Dorgan and Masami Nakagawa agreed to head this up and to pull in some other members of campus to help them sort through this.

The relationship between NREL and Mines. While NREL is only three miles away, we have had a hard time capitalizing on their proximity. There is a big window of opportunity right now to move this relationship to a new level with a great deal of benefit to the school. Much is already happening. Can we do more and how do we do it? - Meghan Morrissey (GE), Craig Taylor (PH), Reuben Collins (PH), John Dorgan (CHE), and Cigdem Gurgur (EB). Reuben and Craig will give a summary of initiatives underway at the next meeting.

It's worth mentioning that two other issues were brought up but are being approached in a different way. One is reengagement of Research Council in the strategic review/definition process for CSM centers. The second is involvement of Research Council in new research initiatives such as the bio area. The Council will be working with John Poate to define how Research Council can provide advice and be of benefit in these.

3. Undergraduate Council - Jesudason submitted the following written report:

Report from Undergraduate Council Meeting held October 11, 2006

- 1. The Undergraduate Council would like a more specific input from the Senate over action about students taking repeat courses. On the one hand, there was sympathy for poor students or students seeking readmission to repeat a course in order to proceed in their major but it was felt that high scoring students repeating courses to boost their GPA was a abuse. Should there be some policy such as students needing permission from their advisor or some other faculty member to repeat a course?*
- 2. The Area of Concentration proposal by Metallurgy and Materials Engineering will go forward for more detailed study and design, involving in particular Prof. Van Tyne and Lara Medley. It will make its recommendations to the Council at a later point.*

C. University Committees

1. Handbook -McKinnon provided the following written report:

Date: October 19, 2006

In attendance: Marilyn North (internal auditor), Arthur Sacks, Mahadevan Ganesh, Tibor Rozgonyi, Vaughn Griffiths, Tom McKinnon

The primary topic discussed was the CSM policies on consulting and outside employment and related issues such as conflict of interest. Our inside auditor, Marilyn North, has produced a report that indicated a number of problems with our current policies. Sack has collected policies at other universities for comparison.

McKinnon, and other faculty present, indicated that this issue can be viewed by the administration as a problem or an opportunity. The faculty stressed that the policies will be much more successful if we treat it as an opportunity.

A subcommittee was formed consisting of Tom McKinnon, Brajendra Mishra, Graeme Fairweather, Mike Dougherty, and Anne Walker. The subcommittee will meet on 10/25.

The other major agenda item for the year will involve cleaning up the CSM policies for research faculty. No action was taken on this time at this meeting.

3. Budget - Mooney will provide a report at the November 7th Senate meeting.

D. Senate Ad-hoc Committees -McKinnon provided the following report:

In order to save some time at the full Senate meeting, the Ad Hoc Committee reports will be bundled as short summary items. When each committee is ready to make a presentation to the full Senate, a more

detailed report will be prepared.

Note that items 3, 6, 7, and 9 will be handled separately (or in the case of #3 not at all) so they will not appear in future ad hoc committee reports. We can look into adding additional agenda items, but perhaps we have our hands full with the eight that remain.

1. *Return the Senate to a position of authority. McKinnon*

The "Return" committee is now comprised of Reuben Collins, John Dorgan, Tom Furtak, Tom McKinnon, and Brajendra Mishra. The committee met once on 10/20. We initially discussed two main topics:

(a) Increase communication to the faculty with the publication of a newsletter. A draft will be ready in a few weeks.

(b) Increase interest in the Faculty Forums by shifting the time to lunch. We need to check on availability of funds.

2. *Reduce the tuition for non-resident RAs and TAs. Martins*

3. *Charter for Advisory Board and the BOT. Even though this item was one of the top vote-getters in the selection process, we had no one volunteer to champion the issue. As we agreed at the last Senate meeting, the lack of a champion means we will drop it.*

4. *Status of research faculty, lecturers, and instructors. Greivel The committee has formed and will meet in a few weeks. The members are: Andy Herring (ChEN), Tracy Gardner (ChEN), Todd Ruskell (PH), Sandy Woodson (LAIS), Gus Greivel (MACS).*

5. *"Annoyance" subcommittee. Collins The committee is Reuben Collins, Tyrone Vincent, and Tom McKinnon. The committee has looked into various technical approaches (e.g., website, email, wiki) but no decision has been made. They spoke with Kirstin Volpi about working with her on better communication on accounting changes. A prototype of a possible committee website is temporarily posted on McKinnon's course web site. Select the link at the bottom left: www.mines.edu/Academic/chemeng/courses/dcgn210/*

6. *Move Admissions to Academic Affairs. Mishra This matter is being taken up by the Reorganization Committee, on which Mishra is a member. He will report progress to the Senate separately.*

7. *Biology program. Bach Joel Bach is on the Biology Task Force. He will report to the Senate separately from the Ad Hoc committees.*

8. *Re-admissions Committee. Mishra*

9. *Faculty compensation and equity. The Senate Faculty Affairs Committee will handle this topic.*

10. *Distinguished Lecturer. Romberger, Jesudason*

11. *Increase the # of nominations for faculty awards. Collins Nothing to report.*

12. *Tenure and sabbatical leave for librarians. Anderson
The committee consists of Lisa Dunn, Laura Guy, Paul Bartos, and Patricia Andersen*

E. *CSM Alumni Association BOT Meeting - Andersen attended this meeting and provided the following written report:*

Report: CSM Alumni Association Board of Directors Meeting

Date: 7:30am, October 6, 2006

In attendance: Anita Pariseau, Kathleen Altman, President Scoggins, Terrance Tschatschula, members of the Alumni Association Board of Directors, Peter Han, and Rob Applegate

*Anita Pariseau, Executive Director of the Alumni Association introduced **Serena Aernie** a new Alumni Assoc. employee.*

Dr Scoggins reported on enrollment for Fall06 and gave an update on buildings on campus: Marquiz Hall, the new PE building will be built on the Annex site and become the cornerstone for the proposed Earth Energy Corridor which will cover the current Hall of Justice site.

Dr Scoggins reviewed the historical problems with overspending and using the PI money and briefly explained the new budgeting procedures.

Dr Scoggins was asked about the height of buildings on campus, he thought that Alderson was about the limit...4 or 5 stories. Land is not the problem at the moment, rather funding to build.

Dr Scoggins was asked about maintaining the quality of undergraduate education, and he assured the Board member that the quality was being maintained.

Dr Scoggins talked about the problem of holding and attracting faculty in the current market.

Terrance G. Tschatschula, CSM Board member talked about funding and using the PI money for what is was intended. Terrance also mentioned the Reorganization Task Force.

Faculty Senate Report: Patricia Andersen noted that the Senate has been asked to provide input from the faculty to the President's Reorganization Task Force. The 12 Senate Agenda Items were briefly described.

The Alumni Association asked that the Faculty Senate consider adding the Alumni Association into the 1st Item of developing active mechanisms to improve relationships with Faculty, Administration and BOT.

Kathleen Altman, President of the Alumni Association asked what was the main concern of the faculty at the moment. I referred to the 1st item on the 12 agenda items.

*Both **Anita Pariseau** and Kathleen Altman expressed a desire for more interaction with the Faculty Senate.*

Peter Han gave a report on Campaign Results \$134m and an update on the Marquez Hall campaign.

Rob Applegate gave a report on behalf of the GSA and USCSM.

I left the meeting at 9:45am.

ANNOUNCEMENTS:

A. The next Senate meeting will be November 7, 2006 in the Ted Adams Room

The meeting adjourned at 4:00 pm.