ATTENDEES: Curtis, Dickerhoof, Frost, Harrison, Illangasekare, Kee, Kidnay, Lu, Navidi, Nickum, Olson, and Ross

APOLOGIES: E. Pang

VISITORS: Bill Young, Director of Admissions, and Jason Goldsmith, CSM Graduate Student Representative

ANNOUNCEMENTS:
A. Navidi will preside at today's Senate meeting, as Pang is out-of-town.
B. 2001-02 Faculty Senate Distinguished Lecture will be February 13, 2002 in Metals Hall - Green Center at 4:00 pm.

COMMENTS FROM GUEST:
A. Bill Young, CSM Director of Admissions, presented an overview of the admission process at CSM, associated costs, and the CCHE admissions index.

COMMENTS FROM VPAA NIGEL MIDDLETON:
A. The Exemplary Institution bill was approved by CCHE February 3, 2002. The bill will go to CSM's Board of Trustees February 8, 2002 for approval. If the BOT approves it, then it will go to the State legislature for enactment.

B. The Registrar now reports to Academic Affairs. Barbara Olds, Associate Vice President for Academic Affairs, and the Registrar are developing strategies that could be implemented in case CSM has 700 freshmen next fall.

C. The State has rescinded another .5% of the budget. This brings the total rescinded to 1.68%. Thus, all faculty tenure/tenure track searches have been frozen except for two in Computer Sciences.

D. The classified employees will receive a mandated 4.9% pay increase next year. The pay increase is the result of a salary survey conducted by the State that indicated classified employees are paid 4.9% less than their counterparts in non-government positions. This increase is mandated by the State but not funded by the State.

E. The Curriculum Steering Committee is being reactivated. Middleton requested that a Senator be nominated to serve on this committee. Navidi will inform Pang of this request.

APPROVAL OF THE MINUTES: The minutes of the January 8, 2002 Faculty Senate meeting were approved.

Jensen suggested that to expedite the Senate meetings, the Senate minutes be distributed electronically before the meeting and any corrections be sent to the recording secretary before the meeting. Committee reports, unless they required Senate action, also be submitted electronically before the meeting to the recording secretary. These reports would be incorporated into the minutes. No decision was made.

Navidi requested and was given permission to rearrange the agenda.
Research Council - Curtis reported that the cost-sharing budget has been committed through 2003 and that CSM still does not know the cost of educating an undergraduate student. In view of this information, the council passed a motion that CSM’s financial model be completed quickly. Curtis asked the Senate for their support of this motion. The Senators requested Pang to invite Robert Wall to the next Senate meeting to discuss the financial model.

Curtis also noted that Jean Starling has left the Office of Research Development. There is discussion whether or not this position should be filled. Also, the council is considering bringing in an outside consultant to evaluate how CSM conducts its research.

Using Graduate Students as Faculty Committee - Navidi reported this committee met today before the Senate meeting. The committee focused on (1) developing a policy statement that includes the role of both tenured and non-tenured track faculty; and (2) implementation of teaching appointments as outlined by Phil Romig. At future meetings, CSM Faculty Handbook Section 5.3.1 will have to be addressed as it pertains to this issue.

Phil Romig will prepare a policy/implementation proposal regarding the use of graduate students and adjuncts in the undergraduate program for the Senate to consider at its February 19, 2002 meeting.

After much discussion, the Senate instructed the committee to carefully consider the proposed administrative function of the Center for Engineering Education (CEE) in this process.

OLD BUSINESS:

A. Enforcement of the two hours (4:00 pm to 6:00 pm) reserved for intercollegiate athletics and other student activities – Ross informed the Senate that he and John Humphrey as members of the Sports and Athletics Committee are looking into this issue. Ross will report to the Senate when their work is completed.

B. Dead Week - The Senators agreed to move this item to the February 19, 2002 Senate agenda as the Academics Standards and Policy Committee is currently discussing this issue. Kidnay will give their report on this issue at that Senate meeting.

C. Administrative Evaluations for Spring 2002 - Olson reported that the committee is addressing student evaluation of faculty first and then evaluation of administration.

The following committee reports were not given due to time constraints:

COMMITTEE REPORTS:

A. Executive Committee (E. Pang)

B. Councils of the Senate
   1. Graduate Council (Kee)
   2. Undergraduate Council (Nickum)

C. Faculty Senate Committees
   1. Committee on Committees (Harrison)
   2. Faculty Affairs (Dickerhoof)
   3. Academic Standards and Policies (Kidnay)
   4. Readmissions (Harrison)
D. University Committees
  1. **Budget** (Dickerhoff)
  2. **Handbook** (Ross)
  3. **Ad-Hoc Faculty Salary Committee** (Lu)
  4. **University Space Committee** (Frost)

D. **Colorado Faculty Advisory Council** (Pang)

The meeting adjourned at 4:00 PM